

Burrillville Sewer Commission
Regular Meeting of 02/12/2008
Board Room of the BWWTf

Members Present: Don C. Wolfe – Chairman
Wallace F. Auclair – Vice Chairman
Scott P. Rabideau – Secretary

Also Present: Walter J. Kane – Attorney for the Commission
William Skerpan Jr. – Beta Group, Inc.
John Martin III – Superintendent
Richard Bernardo – Director of Public Works
Michael Coutu – Granite River Village
Peg Franklin – Office Manager
Stacey Richard – Financial Aide

Mr. Wolfe opened the meeting at 1:10 P.M.

Agenda Item – Question of accepting the minutes of the Regular Meeting of January 8, 2008; and the question of dispensing with the reading of said minutes.

Voted – Mr. Auclair made a motion to accept the minutes of the Regular Meeting of January 8, 2008 and dispense with the reading of said minutes. The motion was seconded by Mr. Rabideau.

Agenda Item – Discussion of FY2007 audit with Cayer Caccia, LLP.
The representative from Cayer Caccia, LLP was unable to be present at the meeting. The item was tabled until the March 11, 2008 meeting.

Agenda Item – Reorganization of the Commission.

Voted – Mr. Rabideau made a motion to elect Mr. Wolfe as Chairman, Mr. Auclair as Vice Chairman, and Mr. Rabideau as Secretary. The motion was seconded by Mr. Auclair.

Agenda Item – Discuss Granite River Village Sewer Project

08-08-22 – Letter from Michael Coutu, regarding sewer assessment for Granite River Village

Discussion – Mr. Wolfe asked how many units were in each building and which buildings were ready. Mr. Coutu stated that there are four units in buildings # 3 and building # 2. Building # 1 has eight units. Building # 3 is the only one that is built and in

the process of being sold. Mr. Coutu asked for a status on the upgrade of the Callahan School Street pumping station. Mr. Skerpan stated that the design plan is being finished and should be ready for bid by this spring and the station should be operational by the end of 2008. Mr. Coutu stated each unit will be sold as condominiums. Mr. Kane stated that an agreement could be made with Granite River Village which states if the upgrade to the pumping station is delayed the Commission could grant them an extension of time to pay the second and third installments.

Voted – Mr. Rabideau made a motion to allow Granite River Village to pay their assessment of \$15,120.00 in three installments. The first installment, along with the unit fee of \$750.00 per unit, is due and payable now. The second installment and unit fee is due and payable when a building permit is procured from the Town of Burrillville or by March 2009. The third installment and unit fee is due and payable when a building permit is procured from the Town of Burrillville or by March 2010. The entire assessment will be lienied against the property. The motion was seconded by Mr. Auclair.

Agenda Item – Discuss remaining sewer connections – Contract 19A-1 & 19A-2.

Discussion – Mr. Wolfe asked that an item be placed on the Commission's agenda in August to discuss any property owners who have not submitted an application to the Sewer Commission office.

Voted – Mr. Rabideau made a motion to authorize the office staff, with the help of legal council, to send a certified letter to each of the property owners from Contracts 19A-1 & 19A-2, which have not connected into the sewer system. The letter should state that the deadline for tying into the sewer system is September 1, 2008 and if they are not connected by that date penalties will accrue.

Correspondence:

08-08-21 – Letter from Eric Beck, DEM, regarding Glendale "New Village"
Groundwater Work Plan

Voted – Mr. Rabideau made a motion to receive and place on file. The motion was seconded by Mr. Auclair.

Attorney's Report:

Mr. Kane stated that other than a few requests from the staff there was nothing to report.

Engineer's Report:

Mr. Skerpan stated that the review of the record drawings for Granite River Village has been completed and he is recommending approval subject to the submission of a clean set of as-builts. Mr. Martin stated that the as-builts have been submitted to the Sewer Commission office.

Mr. Skerpan stated that the review for the old Turex mill on Route 7 will be completed this Thursday.

Mr. Skerpan also stated that there were some issues with groundwater on Joslin Road that the contractor has been made aware of. Mr. Skerpan reported that the pump station will be tested and approved at the end of March and connections could start in April for Contract 19B-1. Mr. Rabideau asked that an item be placed on the March agenda to discuss sending a letter for the connections for Contract 19B-1 and also the purchasing of the grinder pumps.

Superintendent's Report:

Mr. Martin presented the Superintendent's Report for the month of January.

SUPERINTENDENTS REPORT

Month of January 2008

1. OPERATIONS:

A.	<u>Influent to Treatment Facility :</u>	<u>M.G.</u>	<u>Date Occurred</u>
	Average daily flow	0.8910	N/A
	Maximum daily flow	1.0830	12-Jan
	Minimum daily flow	0.7990	28-Jan
B.	<u>Biochemical Oxygen Demand :</u>	<u>Percent removal</u>	<u>Average Concentration</u>
	E.P.A./ D.E.M. requirement	> 85.0%	< 30.0 mg/l
	Facility achieved	97.4%	5.1
C.	<u>Total Suspended Solids :</u>		
	E.P.A./ D.E.M. requirement	> 85.0%	< 30.0 mg/l
	Facility achieved	96.4%	9.7
D.	<u>Total Phosphorus :</u>		
	E.P.A./ D.E.M. requirement	N/A	< 1.00 mg/l
	Facility achieved	88.8%	0.50
E.	<u>Total Ammonia :</u>		
	E.P.A./ D.E.M. requirement	N/A	< 31.5 mg/l
	Facility achieved	8.5%	23.3
F.	<u>Disposed Sludge :</u>		
	Dry Tons disposed of	35.21	
	Number of loads removed	23	
	Average dry tons/load	1.54	

2. COLLECTION SYSTEM OPERATIONS:

There was three call-ins for the month. One each at the S. Main St pump station, the Rock Ave. ejector station and a general Loss of Power alarm at all stations. All alarms were reset and station returned to normal operation.

Voted – Mr. Auclair made a motion to accept the Attorney’s report, the Engineer’s report, and the Superintendent’s report. The motion was seconded by Mr. Rabideau.

User Charge/Assessment Write-Offs – Mrs. Franklin stated that she will present the user charge and assessment write-offs at the next meeting.

Mr. Skerpan expressed his appreciation and that of his company for the past twenty five years of service to the Commission and he asked that he be excused for the rest of the meeting out of courtesy for the Board.

Agenda Item – To consider and act upon award of engineering services

Discussion – There was some discussion regarding the award of engineering services.

Voted – Mr. Rabideau made a motion to authorize legal council to contact James Geremia & Associates, letting them know that they have been selected as the engineering firm subject to a draft of a contract that is prepared by legal council. The motion was seconded by Mr. Auclair.

Discussion – Mr. Kane noted that once he has something in writing from Geremia & Associates stating that everything is okay with them all new work will be forwarded to them. Mr. Rabideau asked that a letter be sent to each of the engineering firms that submitted to thank them.

Being no further business to come before the Commission, Mr. Rabideau made a motion to adjourn. The motion was seconded by Mr. Auclair.

Respectfully Submitted,

Stacey Richard
Financial Aide

